



# Holy Ghost Catholic School

507 N. Oak Street / Hammond, LA 70401-2527

*To promote a Catholic environment of loving, learning, and living in Christ,  
through academic excellence, Gospel values, and a nurturing community*

## **REQUIREMENTS FOR CERTIFICATION FOR VOLUNTEERS AND EMPLOYEES DIOCESE OF BATON ROUGE**

Employees and volunteers working in positions deemed to have ongoing, unsupervised contact with minors in diocesan parishes and schools must first complete the Child Protection requirements:

1. Complete an EAPPS Diocesan **Volunteer** Application\*\*
2. Complete the "Recognizing Child Abuse" tutorial online training (Safe and Sacred Online Training Center)
3. Read the Code of Ethics and Behavior for Adults who Minister with Minors in the Diocese of Baton Rouge/sign the acknowledgement form.
4. Once all completed documents are turned in to the school office, applicants must complete a Background Check and Fingerprints at the Tangipahoa Parish Sheriff's Office in Hammond on Club Deluxe Road. This is by APPOINTMENT ONLY AND SCHEDULED THROUGH THE SCHOOL OFFICE. Contact the school office to schedule your appointment.

**Items 1, 2, and 3 can be found on the  
HOLY GHOST SCHOOL website:**

[www.hgschool.org](http://www.hgschool.org)

**Click on "Parent Associations"**

**Click on "Child Protection"**

**Click on "Diocese of Baton Rouge Child Protection Resources"**

Thank you for your service to our school community.

\*\*Complete the Diocesan **Employee** Application if applying for employment at Holy Ghost School.

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web: <http://www.hgschool.org>

**EXPECT CATHOLIC EXCELLENCE**